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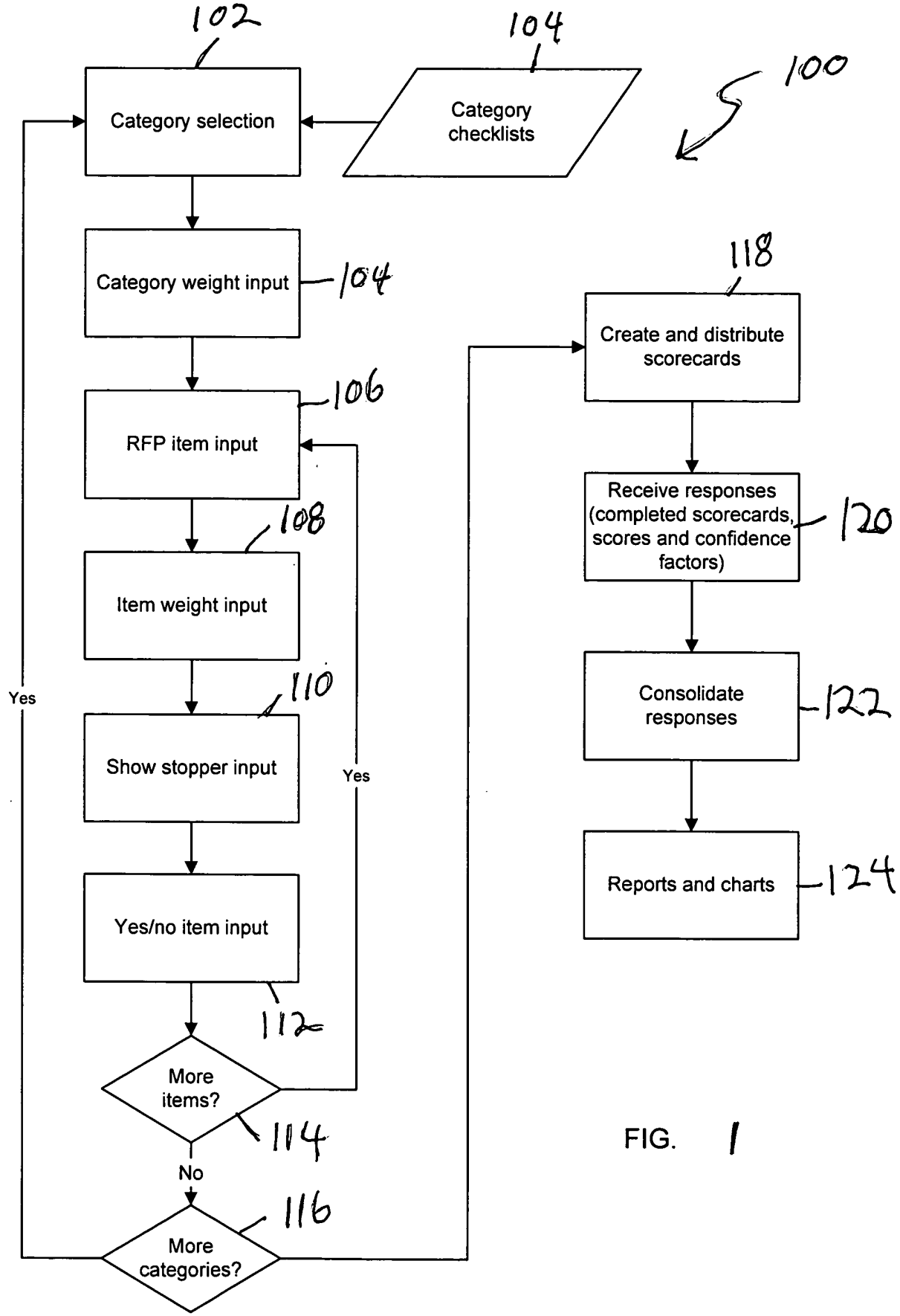
102
104
100
Category selection
Category checklists
Category weight input
104
106
RFP item input
108
Item weight input
110
Show stopper input
Yes
Yes/no item input
112
More items?
114
No
116
More categories?
Yes
118
Create and distribute scorecards
Receive responses (completed scorecards, scores and confidence factors)
120
Consolidate responses
122
Reports and charts
124

FIG. 1

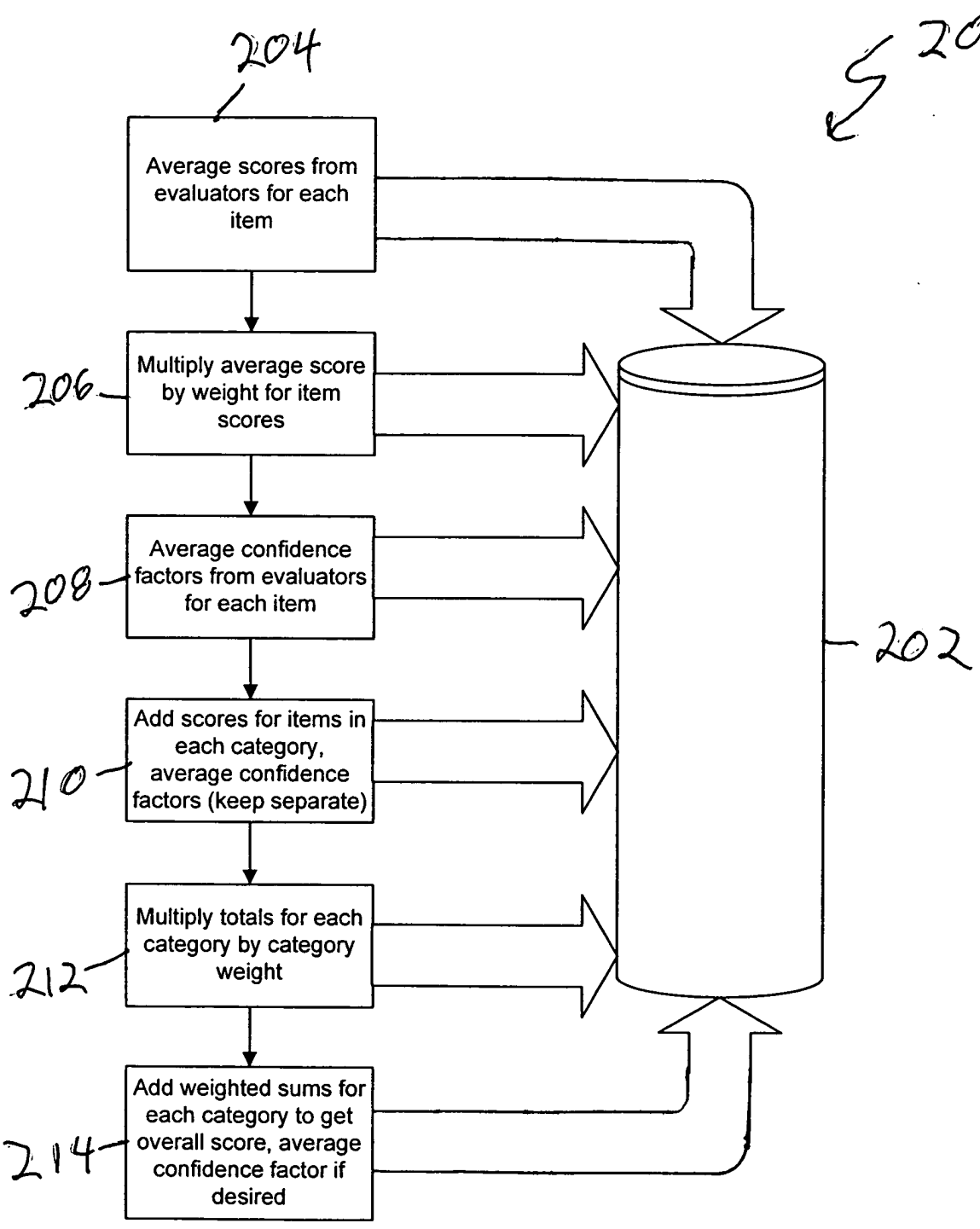
200
204
Average scores from evaluators for each item
206
Multiply average score by weight for item scores
208
Average confidence factors from evaluators for each item
210
Add scores for items in each category, average confidence factors (keep separate)
212
Multiply totals for each category by category weight
214
Add weighted sums for each category to get overall score, average confidence factor if desired
202

FIG. 2

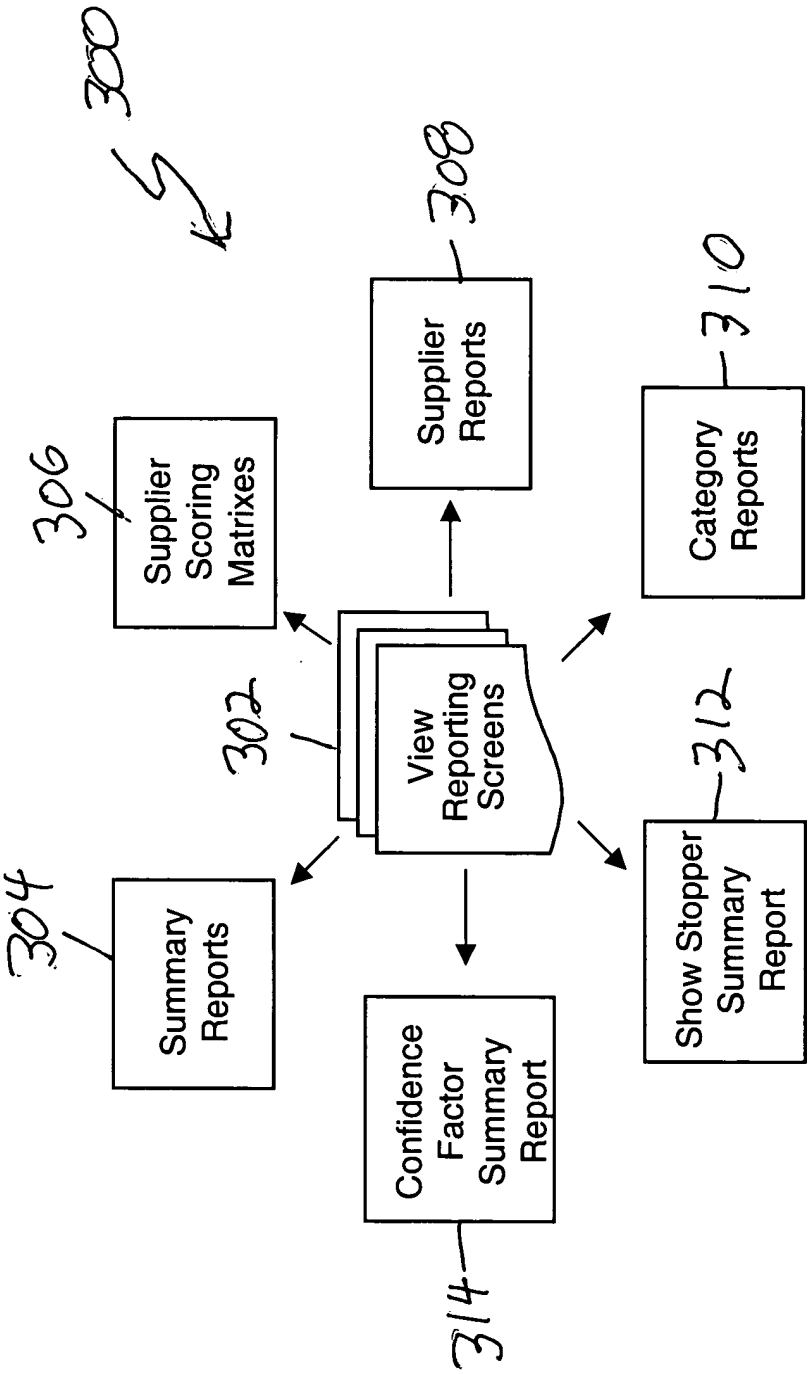
300
306
Supplier Scoring Matrixes
308
Supplier Reports
310
Category Reports
302
View Reporting Screens
304
Summary Reports
312
Show Stopper Summary Report
314
Confidence Factor Summary Report

FIG. 3

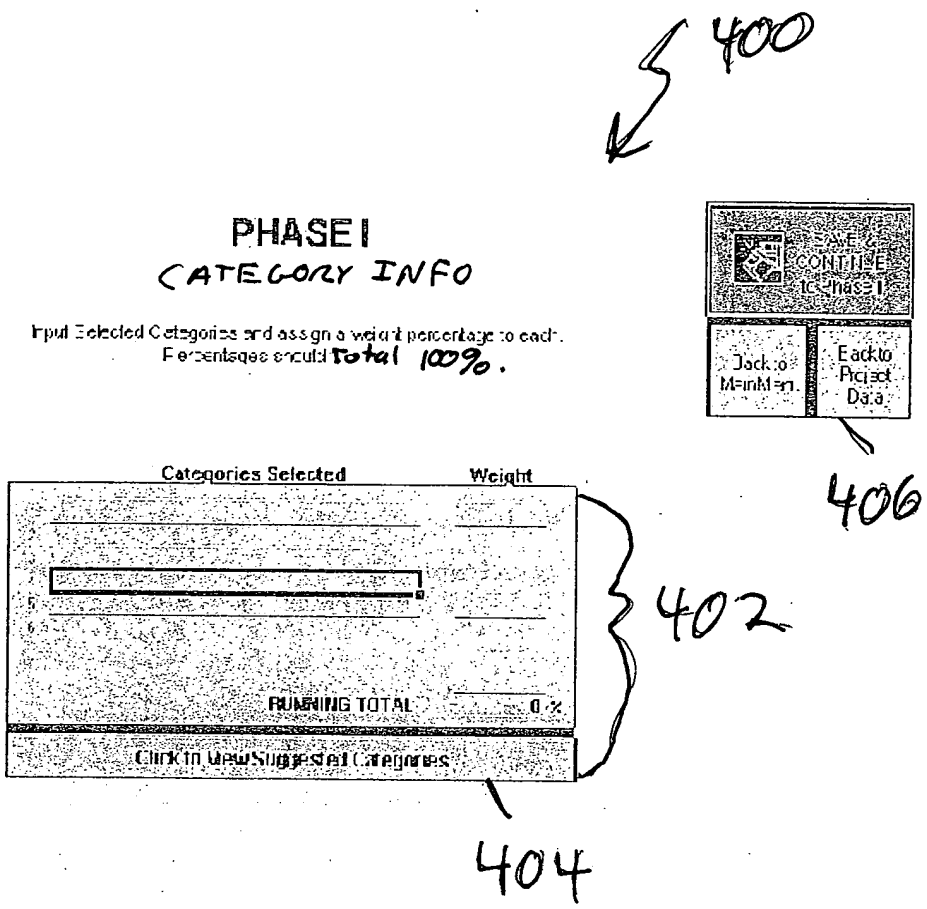
400
PHASE I
CATEGORY INFO
Input Selected Categories and assign a weight percentage to each.
Percentages should total 100%.
SAVE & CONTINUE to Phase I
Back to Main Men.
Back to Project Data
406
Categories Selected
Weight
402
RUNNING TOTAL
0 %
Click to View Suggested Categories
404

FIG. 4

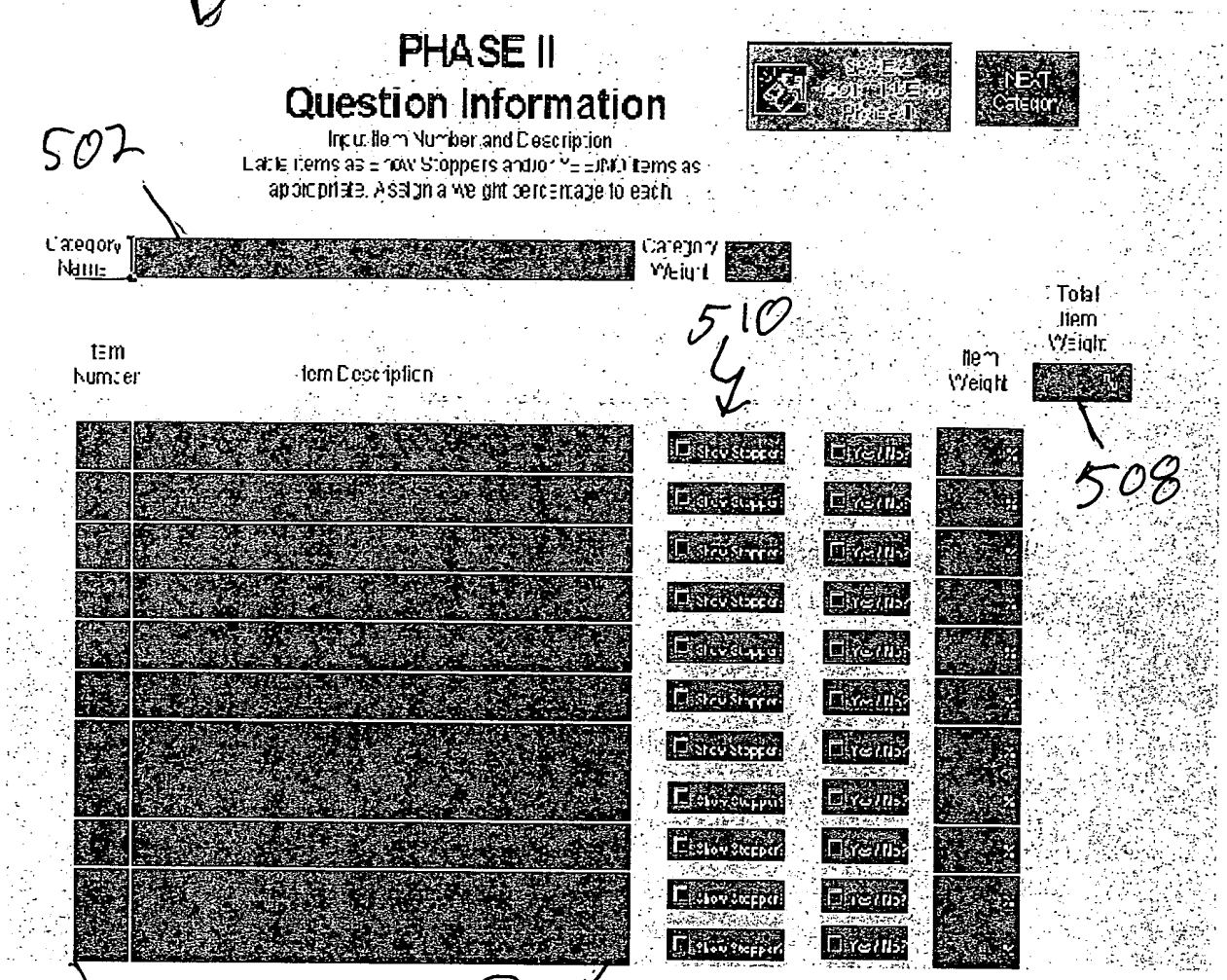
500
PHASE II
Question Information
Input Item Number and Description
Label items as Slow Stoppers and/or Yellow Items as
appropriate. Assign a weight percentage to each
NEXT Category
502
Category Name
Category Weight
510
Item Number
Item Description
Slow Stopper
Yellow
Item Weight
Total Item Weight
508
504
512
506

FIG. 5

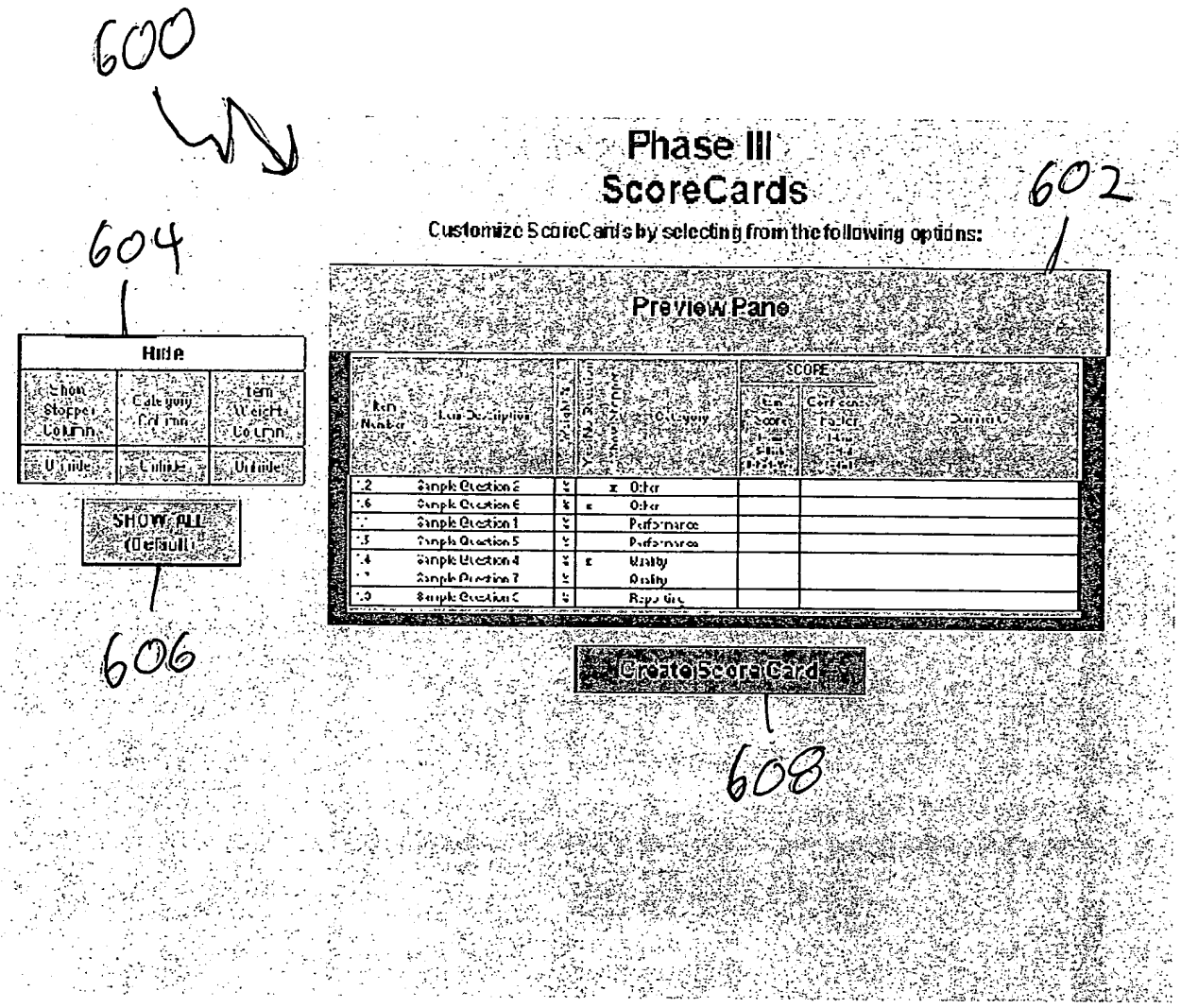
600
Phase III
ScoreCards
602
Customize ScoreCards by selecting from the following options:
604
Hide
Item Stopper Column
Category Column
Item Weight Column
Unhide
Unhide
Unhide
SHOW ALL (Default)
606
Preview Pane
Item Number
Item Description
Category
SCORE
Item Score
Correction Factor
Comment
Sample Question 2
Other
Sample Question 6
Other
Sample Question 1
Performance
Sample Question 5
Performance
Sample Question 4
Quality
Sample Question 7
Quality
Sample Question 3
Reputation
Create Score Card
608

FIG. 6

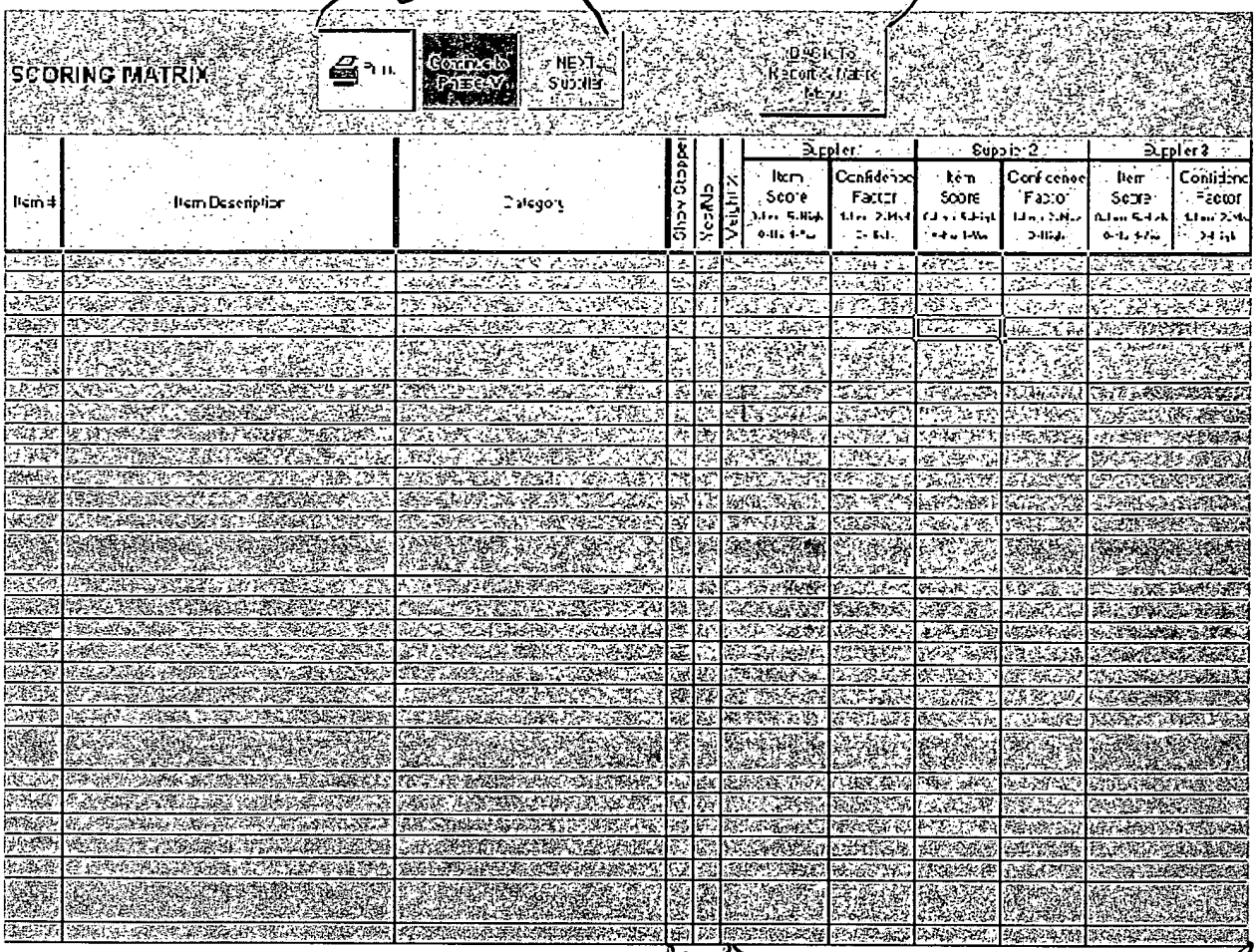
700
702
704
SCORING MATRIX
Commodity Price Variance
NEXT Supplier
Supplier 1
Supplier 2
Supplier 3
Item #
Item Description
Category
Show Global
Weight %
Item Score
Confidence Factor
706
708
710
712
714

FIG. 7

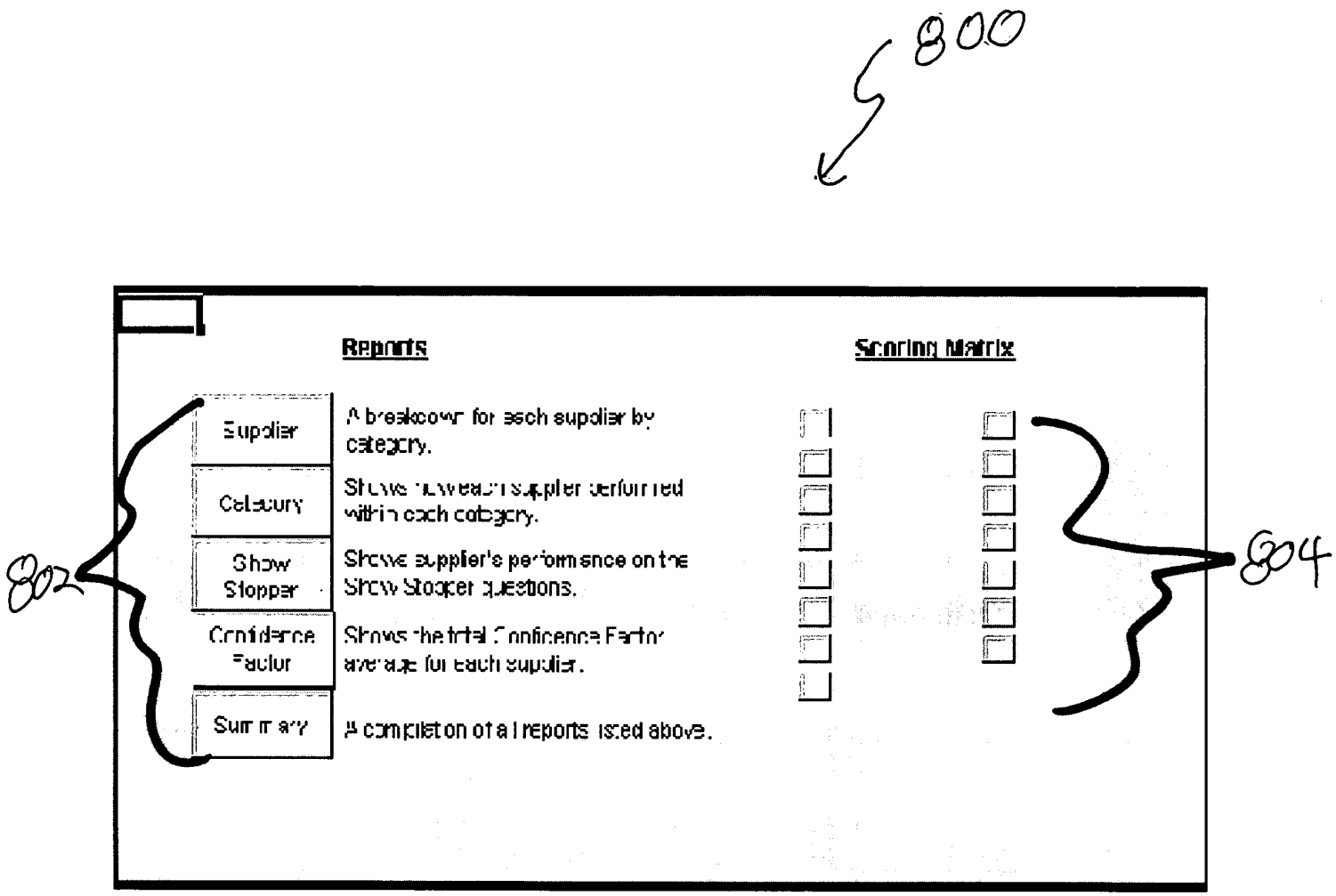
800
Reports
Scoring Matrix
Supplier
A breakdown for each supplier by category.
Category
Shows how each supplier performed within each category.
Show Stopper
Shows supplier's performance on the Show Stopper questions.
Confidence Factor
Shows the total Confidence Factor average for each supplier.
Summary
A compilation of all reports listed above.
802
804

FIG. 8

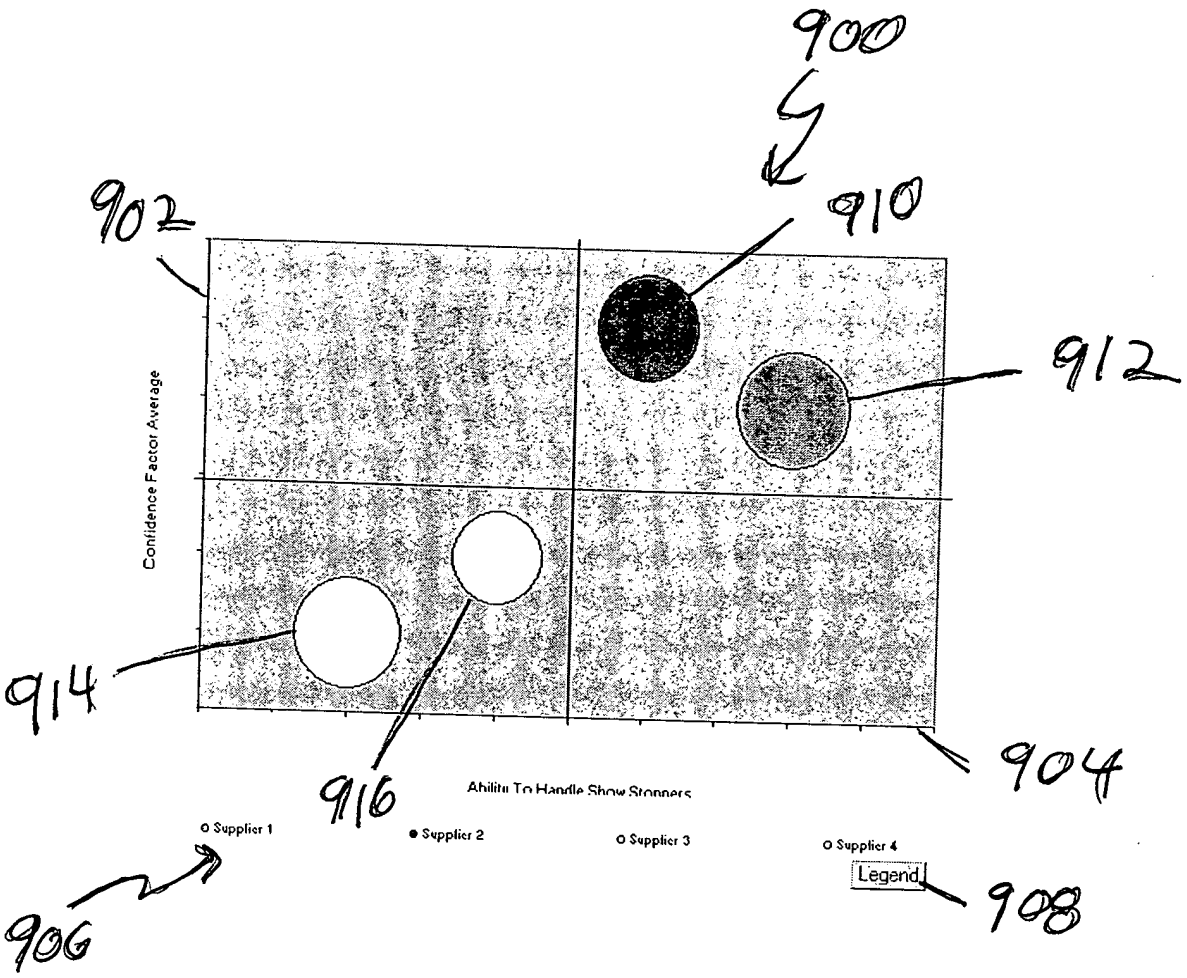
900
902
910
912
914
916
904
906
908
Confidence Factor Average
Ability To Handle Show Stoppers
O Supplier 1
● Supplier 2
O Supplier 3
O Supplier 4
Legend

FIG. 9

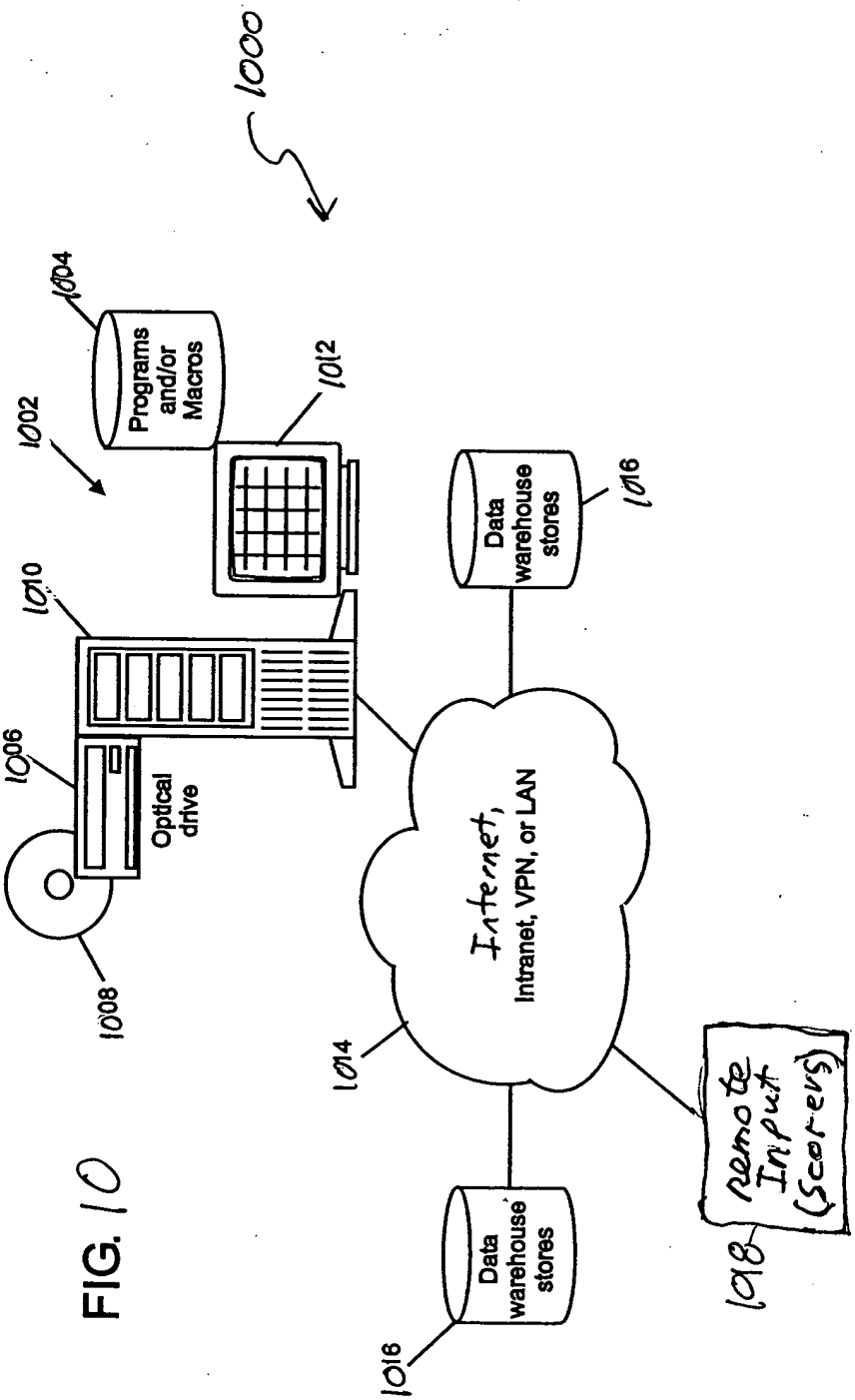
1000
1004
Programs and/or Macros
1012
1002
1010
1006
Optical drive
1008
Data warehouse stores
1016
Internet, Intranet, VPN, or LAN
1014
Data warehouse stores
1016
remote Input (Scorers)
1018

FIG. 10